



PREESALL TOWN COUNCIL

5th February 2025

Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council on **Monday 10th February 2025** at **7pm** at Preesall Youth and Community Centre, Lancaster Road, Preesall.

Ellr Phil Orme

Mayor

This meeting may be being recorded by the council, members of the public or the press.

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

AGENDA

1 Apologies for absence

2. Co-option of new Councillor

To resolve to Co-opt Andrew Shewan as Councillor on Preesall Town Council.

3. Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

4 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes, as presented, of the meeting held on 13th January 2025 (**emailed**).

5 Public participation

The Mayor will ask councillors to agree to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. If a councillor believes that comments received require a decision of the council and the item is not on the agenda, they can ask for this to be put on to the next meeting's agenda. At the conclusion of the public session the Mayor will ask councillors to agree to reconvene the meeting.

6 Planning Applications

To be considered and resolved to object/not object at the meeting

Planning Application - Consultation

Application Number: 24/00973/FUL

Proposal: Proposed single storey extension to front elevation and internal alterations to create wet room and access, replacement of existing lounge window with French doors to provide rear garden access, and reformation of main entrance with creation of external ramp access.

Location: The Rest Little Tongues Lane Preesall Poulton-le-Fylde Lancashire
Grid Ref: **SD336988 448029**

Planning Application - Consultation

Application Number: 25/00053/FUL

Proposal: Proposed erection of an agricultural building to house dry cows.

Location: Park Farm Burned House Lane Preesall Poulton-le-Fylde Lancashire
Grid Ref: **SD337110 446251**

Considered via email with no objections

Planning Application - Consultation

Application Number: 25/00030/FUL

Proposal: Single storey rear extension, roof lift to create additional living accommodation and alterations to all elevations.

Location: Norwood St Bernards Road Knott End-on-Sea Poulton-Le-Fylde Lancashire
Grid Ref: **SD335371 448586**

7 Quarry Planning Update

To consider any updates on the potential Quarry development and resolve any actions.

8 Land on Pilling Lane, Micks Garage and Kelly's Corner

To receive update on the progress of the land at Pilling Lane, Micks Garage and Kelly's Corner and resolve any actions.

9 Finance

Councillors are asked to note

9.1 Bank statements balances - Unity 31st January 2025 £52,997.90 and Virgin 31st December 2024 £69,516.30 (Any later balances will be provided as they are received).

To note that a payment of £42,852.40 was made on 14th January 2025 to Harrison Drury solicitors for contract on Micks Garage. This is not shown in the balance for Virgin bank.

To note that Wyre Borough Council have allocated a £5,000 grant towards the Christmas Lights. This was paid into the Virgin Bank account in January 2025 but does not show in the balance due to the delay in receiving Virgin Bank statements.

9.2 Cllrs are asked to note and approve payments made for January 2025.

Payroll	BACS 104, 105, 114	Unity	2,747.51
Lengthsman's Travel expenses (on behalf of council) and Expenses	BACS 106	Unity	9.00
848 Services (Microsoft 365) (Inv.21025)	BACS 107	Unity	9.48
Nick White - Plantsman	BACS 108	Unity	900.00
Wyre Building Supplies	BACS 109	Unity	113.81
PRS Electrical (Christmas lights install and removal)	BACS 110	Unity	9,780.00
PRS Electrical (Replacement of wiring on card shop run and on old NatWest bank)	BACS 111	Unity	1,608.00
HMRC	BACS 112	Unity	746.79
Postage for signed contract and cheque for Micks Garage	BACS 113	Unity	5.30
Direct Debits			
Unity Service Charge		Unity	6.00
3 (mobile phone contract) to		Unity	9.40
Easy Web Sites (hosting fee, SSL certificate)		Virgin	63.36
LCC (Pension contributions)		Virgin	1,022.91

9.3 To agree as a correct record the bank reconciliations to 31st December 2024 and resolve any actions.

9.4 To receive an update on the Model Financial Regulations and to resolve to review and accept them at the March Meeting.

9.5 Feedback from Finance Meeting and resolve any actions.

10 Make up of the Personnel Committee

Due to the resignation of Cllr Woods the chair of this committee is now Cllr Rimmer. It was discussed and resolved at a meeting of the committee on Monday 3rd February 2025 to replace Cllr Woods. Councillors are asked to review any interest in the position and to resolve who should be added to the committee.

11 Shelters on the promenade

To receive the latest position on both these shelters and to resolve actions required to progress.

12 Document Review

To review the following documents and resolve to accept for 2025, all documents can be accessed via the Preesall Town Council website. Councillors are asked to provide any comments/amendments, if possible, prior to the meeting so that they can be incorporated prior to the full council meeting and final version signed off at the meeting:

Preesall Town Council Bench Policy

13 Councillor Vacancies

Councillors are asked to note that there is still one vacancy to fill. To resolve to readvertise the vacancy in the Focus Magazine, on the council website, on the council Facebook page and on the noticeboards and to set a revised closing date for any applications.

14 Appointment of Internal Auditor

The council is required to appoint an internal auditor who provides a report to the council on the level of internal control exercised. Council to resolve that the clerk approaches the auditor from last year to complete this.

15 Mayor Elect selection

Council to review the procedure for selection (emailed separately) and resolve to adopt it.

16 Mayor for the civic year 2025/26

Councillors are asked to resolve the nomination of Cllr Tony Johnson.

17. Arrangements for Civic Sunday 2025

Councillors are asked to consider the format of the event, including the laying of a wreath, and to determine a preferred date should the church not be holding an event.

18 Arrangements for Annual Town Meeting

The annual town meeting must be held between 1st March and 1st June each year and is usually held within their term of office of the current Mayor, who convenes the meeting. Councillors are asked to note that this is not a town council meeting and should not be set up as such. To resolve a date for the Annual Town Meeting 2025.

19 Allocation of Affordable Housing

Cllr Shepherd seeks the support of other councillors in asking for the clerk to write to the housing provider and Wyre Borough Council over the letting policy being applied to the new development on Rosemount Avenue. As with all previous affordable housing schemes in the village anecdotal evidence is coming to light that the correct allocation procedure may not be being followed.

20 SPID's Report

Councillors to receive an update on the SPID reports and to resolve any actions required.

21 Finger direction post

Councillors will recall that the council agreed to have a finger post direction sign created and located in the village. The project was only put on hold due to two other outside complications. Councillors are asked to agree to progress the project and for the clerk to agree to identify a manufacturer / supplier and to get permission off the land owner to site it.

22 Lancashire Best Kept Village Competition

Councillors are asked to approve entry into this years competition and confirm that Cllr Orme will take our entry forward

23 Barton Square seating

Cllr Orme asks that following the installation of the coronation bench in Barton Square that the council purchase two further benches in a similar style to create a seating feature. Cllrs are asked to approve the project and agree to the purchase of two further benches

24 Further lease opportunities

Cllr Orme would like councillors to consider that following the success of obtaining the lease on Kellys corner that we make further approaches and take responsibility for Nat West corner and the beds in Barton Square. Councillors are asked to approve an approach to the relevant freeholders with a view to taking a long term lease on these two areas.

THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY

25 Reports from subject leads and outside body representatives

No written reports have been received.

26 Verbal reports from Wyre councillors

Wyre councillors will report any items relevant to the area.

27 Clerk's report

Councillors are asked to note the information contained in the clerk's verbal report

28 Mayor's report

An opportunity for the Mayor to report on events and activities.

29 Questions to councillors

An opportunity for any councillor to ask a question of another councillor.

30 Items for next agenda

The next full council meeting will be held on 10th March 2025 - councillors are asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 27th February 2025** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify what the proposal is and that a decision is required or whether the item is for information only.